Teaching Report Grade Sheet

Student Mailbox Date

Bible Book(s) or Presentation(s) Taught Language

For students teaching either the class PPT or “The Bible…Basically” seminar or other courses, this page assesses mostly the *content* of your report (70% of the grade). The Format grade (the other 30%) addresses English grammar, clarity of writing and presentation, etc. This form is also for students sharing lessons with unbelievers.

1 2 3 4 5

Poor Minimal Average Good Excellent

***Introduction***

**Class** (whom did you teach and in what language?)

**Scope** (what did you teach in each session?)

**Procedure** (how did you conduct the sessions?)

***Body***

**Specifics** given rather than general observations

**Challenges** faced in teaching addressed adequately

**Improvements** suggested in content

***Application***

**Action Points** given to improve next time teaching

**Personal** and transparent (self-critical is good)

***Conclusion***

**Main points or lessons** reviewed and/or restated

**Length** (2-4 single-spaced pp., w/o unnecessary info.)

***Miscellaneous***

**Handouts** (student’s own material included)

**Creativity** (pictures of class, video clips, quizzes)

**Course Evaluations** included & responses totaled

***Form***

**Format** (typed, title page, pages numbered)

**Submitted** in printed form (not emailed to professor)

**Spelling** and typos fixed, punctuation good, 12 pt. font

**Grammar** (agreement of subject/verb and tenses)

**Footnotes** (not endnotes, if used; biblio. of resources)

**Arranged** **logically** (not a collection of thoughts)

***Summary***

Number of ticks per column \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

Multiplied by point values of the column **x 1 x 2 x 3 x 4 x 5**

Equals the total point value for each column \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

Net points \_\_\_\_\_\_ minus 3 points per day late (\_\_\_\_ points) for Teaching Report grade: %

**Comments:** 3rd edition (15 Oct 2018)